

CHISELDON PARISH COUNCIL



Contact details:

Clerk – 01793 740744 clerk@chiseldon-pc.gov.uk

You are summoned to the Finance, Contracts and HR Committee meeting.
Monday 9th September 2024 at 6.45pm at the Rec Hall, Off Norris Close,
Chiseldon.

AGENDA

Note – for any items that are not confidential, the public should request to see “Additional information” from the Clerk prior to the meeting. The information will not be available during the meeting.

1. To vote on a Chairman for the Committee for the forthcoming year.
2. To vote on a Vice Chairman for the committee for the forthcoming year (Not a legal requirement)
3. Attendances and apologies for absence to be received and approval voted on.
4. Declarations of interest and vote on any dispensations submitted
5. Public recess
6. Approve Minutes from 26th March and 10th June 2024. (To note the 4th Sept meeting was inquorate)
7. Action points from 26th March and 10th June minutes

HR. No items

Finance –

8. Bad Debtor Update. FULL PAYMENT NOW MADE. There are no outstanding debts to the Parish Council.

9. 6 month review of Unity Credit card spending. To change monthly spending limit if required. [See additional information.](#)

10. Review of budget vs expenditure report for the year to date. [See additional information. PDF and Excel version provided.](#)

11. Advanced consideration of 2025/26 budget and precept. Review of 2024/25 precept, and items 10's expenditure levels to date. EGPA and Planning committee's for Sept will be asked to consider any one off projects they want to include for 2025/26 which will require

additional funds.

12. Decision on whether to purchase memorial lanterns to hang in office windows for memorial days. See additional information.

13. Contracts – No items

14. To review and approve the council's Grants and Donations policy. See additional information.

15. To review and approve the committee Terms of Reference (TOR) See additional information.

16. Items for inclusion on next agenda
(Cannot be discussed or voted on at this meeting)

Next meeting: Wednesday 6th November 2024, at 7.30pm The Old Chapel on Butts Road.

Signed: C Wilkinson (Clerk) 04.09.2024

Clair Wilkinson

Current Committee:

Ian Kearsey (Committee Chairman), Chay Ford, Jon Jackson, Steve Woodham and Fareed Quidwai.

Legislation that allows the Council to act:

Item 12. Lanterns. LGA 1972 **S137**

Chiseldon Parish Council under law, has a duty to conserve biodiversity under the Natural Environment and Section 17.

Councillors will review their decisions when required, with these acts in mind, and they will be minuted accordingly.

For more details see our "Biodiversity Duty" and Crime and Disorder" policies which are on our website www.chiseldon-pc.gov.uk